

# Interior Signage Coordinator

This is a one- or two-person job.

## Responsible for:

- In consultation with appropriate Coordinators, making signs for all inside locations of the show:
  - Quilt cards
  - Welcome sign for main door with show theme
  - “Do Not Enter, Use Main Door” sign for other door
  - Admissions table
  - Quilt raffle ticket sales
  - Basket raffle ticket sales
  - Boutique
  - Silent Auction
  - Charity Display
  - Challenge Quilts
  - "please don't touch the quilts" signs
  - Restroom → direction signs
  - Vendors → direction signs
  - Quilt display → direction signs
  - Viewers' Choice Ballot Box →
  - Others as needed
- Hanging signs during Friday set up.
- Providing a summary of work done, lessons learned, etc. to Show Chairs to pass on for the next show.

## Materials Needed:

- Coordinator's choice of materials to make signs
- Tape, thumbtacks, pushpins, etc. for hanging signs
- Markers, scissors, glue, etc. to repair signs if needed